

E&P Consulting Services, LLC

1300 Hudson Lane, Suite 5 · Monroe, Louisiana 71201

Phone (318) 807-0924 · Fax (318) 807-0925

Forms/Services

ACT OF DONATION, CASH DEED or QUITCLAIM DEED

Fill in the Blank Form	\$50.00	
We Complete the Document	\$100.00	Does not include notary work
We Complete and Execute the Document	\$200.00	Includes notary work and act of filing if desired, but does not include filing fees charged by the clerk of court.

SMALL ESTATE SUCCESSION AFFIDAVIT \$500.00

Includes worksheet, completion of document using information from worksheet, requesting death certificate if necessary, notary work and filing in courthouse if desired. Does not include fee for death certificate or filing fees charged by the courthouse.

***We encourage individuals to go to www.louisianaappleseed.org for a free do-it-yourself small estate succession affidavit. Our services are best used in circumstances involving more complicated situations. <https://louisianaappleseed.org/wp-content/uploads/2016/03/Affidavit-of-Small-Succession-REV-9.19.17.pdf>**

ACCESSING DEEDS and other FILED DOCUMENTS \$25 plus \$1.00/page for a simple search in Ouachita Parish. Other Parishes may require an additional fee. \$150/Abstract

***We can handle projects quickly keeping in mind the specific reason that you are requesting the search. If your intent is to seek title insurance, we recommend that you hire a title agent for the abstract and/or provide a title opinion. That is a more direct way to seek to acquire title insurance, but may take longer.**

Adjudicated Property Administrative Fee: \$1,000.00 *See Adjudication Brochure for more information.

Abstracts for adjudicated property are included as part of the adjudication. Adjudication deeds are non-warranty deeds. If you are or may be interested in seeking title insurance on an adjudicated parcel in less than ten years from the date of purchase, we encourage you to order a title opinion for the property prior to sale. We are happy to use abstracts and opinions from title agents for the adjudicated notification and affidavit process in order to satisfy a particular title insurance company. Title Curative Work is handled through Escamilla & Poneck, LLP. We are happy to discuss your title curative needs.

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ACT OF DONATION, CASH DEED OR QUITCLAIM DEED

Name: _____

Mailing Address: _____

(Note: This is where we will mail the documents requested)

We will also scan and email the requested documents to you at no additional charge (mail hard copy + email):

Email address: _____

Telephone number: (Required): Home: _____ Cell: _____

- Fill in the Blank Form. This is a cash and carry form. \$50.00
- We Complete the Document. \$100 We will complete the requested form with information that you provide. A conversation to get the necessary information will take place so make sure contact numbers are provided.
- We Complete and Execute the Document \$200 This includes everything from above in addition to execution of the document by a notary with witnesses. Also included is the filing of the document in the relevant courthouse. However, filing fees are not included. See attached for filing fees charged in the state of Louisiana.

Return form with payment to: E & P Consulting, 1300 Hudson Lane, Suite 5, Monroe, LA 71201

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Our services are best used in circumstances involving more complicated situations.

Name

Contact Number

Address

Worksheet # _____

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Filed Documents Intake Form Conveyance and Mortgage Records

Name: _____

Mailing Address: _____

(Note: This is where we will mail the documents requested)

We will also scan and email the requested documents to you at no additional charge (mail hard copy + email):

Email address: _____

Telephone number: (Required): Home: _____ Cell: _____

Address of Property:

Parcel Number: _____

Book and page number of the document that you are seeking (if known): Book _____ Page _____

Charges:

Documents - Minimum charge is usually \$25 for a simple search if correct book and page number(s) provided/known

Searches outside of Ouachita Parish may involve a telephone quote - _____

Work to be performed: _____

Abstract \$150: _____

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